The Annual Quality Assurance Report (AQAR) of the IQAC

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 toJune 30, 2018)*

Part – A

Data of the Institution

(Data may be captured from IIQA)

1. **Name of the Institution: Late Pundalikrao Gawali Arts and Science Mahavidyalaya, Shirpur (Jain), Tq: Malegaon Dist.: Washim.**

- Name of the Head of the institution : Dr. Wamanrao K. Pokale
- Designation : Principal
- Does the institution function from own campus : Yes
- Phone no./Alternate phone no. :
- Mobile no. : 09822698311
- Registered e-mail :pgcollegeshirpur@gmail.com
- Alternate e-mail :wkpokale@rediff.com
- Address :Risod Road
- City/Town : Shirpur(Jain), Malegaon Dist. Washim
- State/UT : Maharashtra
- Pin Code :444504

2. Institutional status:

- Affiliated / Constituent : Yes Affiliated
- Type of Institution : Co-education
- Location : Rural
- Financial Status : Grants-in aid, 2(f)& 12(B)status by UGC, New Delhi
- Name of the Affiliating : Sant Gadge Baba Amravati University, Amravati.

- Name of the IQAC Coordinator : Dr. Yogesh S. Sakhare
- Phone no. :
- Alternate phone no. :
- Mobile : 09890298455
- IQAC e-mail address :lpgcs.iqac@gmail.com
- Alternate Email address :

3. Website address:

Web-link of the AQAR (Previous Academic Year) : https://www.pgcs.ac.in/IQAC/

4. Whether Academic Calendar prepared during the year?

: Yes

if yes, whether it is uploaded in the Institutional website

: Yes

Web link : https://www.pgcs.ac.in/calender/

5. Accreditation Details:

Sr.No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	2.00	2016	5 Year

6. Date of Establishment of IQAC : 27/01/2015

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Promoted faculties for participation in Conferences/ Seminar/ Workshop & Publish research paper in National & International level journals	During session 2017-18	Research paper Published :26 Conferences/ Seminar/ Workshop : 48
Promoted faculties to write chapter in book/ publish book	During session 2017-18	Two faculties written chapter in Text Book of Botany for B. Sc.
Promoted students to participate in various competition	During session 2017-18	100
"Expedition of Soil Ganapti". (Rally, Workshop & Stall At College For).	21-25 August 2018 (5 days)	Participants : 55 Beneficiaries : 250
Eco-friendly colour campaign during holi festival.	01/03/2018 (one Day)	65

Environmental studies tour at Lonar	18/03/2018 (One Day)	22

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	**Scheme**	**Funding agency**	**Year of award with duration**	**Amount**
Nil	Nil	Nil	Nil	Nil

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….**Yes**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year: - No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Encourage faculty members to enhance their research activates.
- Eco-friendly awareness campaign organized.
- Save water, Save Electricity campaign.
- Organized various competitions for student to promote their skill and to develop stage courage, confidence and knowledge.
- Encouraged departments of college to organize field study/ study tour for student.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (2017-2018)

Plan of Action	**Achievements/Outcomes**
1. Encourage faculties to publish research paper in International Journal.	• Faculties published 19 research papers in International journal & 08 in National journal conference proceedings. Total 26 research papers were published during academic year 2017-2018.
2. To enhance research activates.	• Research paper presented in National/ International Conference/Seminar/ Workshop
3. Eco-friendly awareness programme or campaign.	• 'Matiche Ganpati' campaign during Ganesh festival and stalls at college for sale. Eco-friendly colour uses during holi festival.

4. Save water, Save Electricity campaign.	• Use water harvesting system, LED, Solar panel.
5. To motivate the students for sports and cultural events participation in university level.	• 35 Student were participated at University level sport and 03 student were participated in youth festival at university.
6. Organize study tour	• Environmental studies tour at Lonar on date 18/03/2018, 22 student were participated.
7. Promoted students to participate in various competition	• Rangoli Competition on 17/03/2018 at college level, 30 student are participated • Seminar competitions at college level on 24/03/2018, 30 students are participated. • Students of the college were awarded with 2nd prize for their best performance in University level intercollegiate Poster Presentation competition organized by mahatma phule college Patur. Participating Students are Dnyaneshwar Wankhede, Ashvin Kathole and Nilesh Dongardive from B.Sc. III. • Vaibhav Sathe & Omkar Kavadkar, B.Sc. II year student participated in University level intercollegiate Seminar & Poster Competition organized by Dr. R. G. Rathod arts and science college Murtizapur dated 19/01/2018. • Vaibhav Sathe & Omkar Kavadkar, B.Sc. II year student participated in University level intercollegiate workshop on medicinal plant and natural remedies organized by M.S.P. Arts, Science and K.P.T. college Manora dated 09/02/2018. • Competition on Bhagavat Gita at college level organized by Utkarsha study circle, 55 students were participated. • GAT test in chemistry was conducted for B.Sc. III year students organized by AUCTA. Total 10 students were participated in this test.
8. Encourage departments to organize guest lecturers for college students in their subjects.	• Guest lecturers arranged by Utkarsha study Circle and Visit to competitive exam guidance workshop at Washim, 100 students were participed. • Guest lecture on “Photochemistry” organized by Department of Chemistry, for B.Sc. III year students. Dr. Kiran F. Shelke department of chemistry, Late Pushpadevi Patil College Risod deliver the guest lecture. • Guest lecture on “Plant Tissue Culture”

	organized by Department of Botany, for B.Sc. III year students. Dr. G. D. WadankarRA College, Washimdeliver the guest lecture.
9. Social and environment balance activities	• Blood group dictation camp at college level on 02 Oct 2017. • Drip Irrigation with help of waste plastic water bottles in Botanical garden on the occasion of Birth Anniversary of Sant Gadge baba and Dr. Babasaheb Ambedkar. • Cleanliness drive and plantation activities throughout year by NSS Cell and Eco Club.

14. Whether the AQAR was placed before statutory body? Yes

Name of the statutory body: College Development Committee Date of meeting:06/01/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

: No

16. Whether institutional data submitted to AISHE:

: Yes

Year: 2017 Date of Submission: 30.09.2017

17. Does the Institution have Management Information System?

:YES

If yes, give a brief description and a list of modules currently operational.(Maximum 500 words)

Admissions are on first come first basis. Application Forms for admission are available in the administrative department during office hours excluding holidays. Students are also selected in the Reserved Category; this list is attached separately to ensure chances for them in Higher Education. Data required by the University is submitted to the University based on the information drawn from the Application Forms for admission. All relevant information regarding the college, notices and announcements are uploaded on the college notice board. Marks obtained by student's at all internal examinations are published on the respective departmental notice board by the teacher.

SMS/telephonic communicationis used as notification gateway tosendinformation to parents regarding low attendance and academicperformance etc. Parent Teacher meetings are also held. Staff informed throughSMS, Whatsapp group and verbally through meetings. Staff salary notification and generation of salary slips is done online. Finance & Accounting MIS-transaction with bank is conducted online. Ledger records are maintained. Students evaluate teachers through Feedback/TAQ (Teaching Assessment

Questionnaire) and outcomes are evaluated, analyzed and computed. Likewise evaluation by parent and other stakeholder's is also available.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words.(Time Table, Academic calendar, teaching methodology, ppt, difficulty solving, class test, sessional test, assignment, viva, seminar, industry visit.)

CollegeTime table was prepared by the time table committee according to rules and regulation ofSant Gadge Baba Amravati university, Amravati and same was approved by the principal before commencement the regular classes**.As per the prepared time table every faculty allotted more than 20 lecture/week. Modified Academic calendar was prepared by following the academic calendar provided by parent University. As per the time table approved by Principal a** teaching plan is prepared by every faculty for every subject and class.Classes taken by the faculty as per the prepared teaching plan. A daily teaching plan is developed by the faculty members for effective teaching and management of syllabus within stipulated time.In teaching the primary role of faculty is to pass knowledge and information into their student. Moreover, students are encouraged to access the source of knowledge along with promoted for the seminar, group discussion etc. The traditional as well as modified and efficient teaching method used by the faculty to increase participation of student in classes. For some subject and class demonstration method is very useful, from this method faculty can explain through example, experiments, models and bio-visual charts. Time table of class test and sessional test was prepared by the examination committee as per instruction given by Principal. Class test and sessional test can be conduct by each every faculty for every subject. Tutorials were conducted to solve the queries and difficulties of student in subject. Students were prepared for the assignments, seminar and viva as it is the part of exam and needed for the construction of future. Students who were found excellent in delivering their seminar were set as the example and who were up to the mark were encouraged for the better performance in their presentation. However, least performing students were called separately and guided for the good presentation of their seminar and preparation. Same methodology is followed for the group discussion a group is performing under satisfactory were guided separately for how to prepare for group discussion and encouraged to be confident during their delivery. As per the demand of subject; excursion, study tour, field visit and industrial visit were organized for the students to get more practical knowledge in the respective subject. Students are instructed and counseled for the performance on the field during excursion or study tour, field visit and industrial visit such as how to collect the sample, how to note down the observations in dairy and keeping the collected sample till laboratory. After taking the sample in laboratory how to preserve it and so on with respective their visit and subject. Moreover, studentswere encouragedto ask their question to the faculty and expert from visiting place.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year (2017-2018)

Name of The Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil	Nil	Nil	Nil	Nil

1.2 Academic Flexibility

1.2.1 New programmers/courses introduced during the Academic year (2017-2018):- No

1.2.2Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year (2017-2018):No

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Nil	Nil	Nil	Nil	Nil	Nil

1.2.3Students enrolled in Certificate/ Diploma Courses introduced during the year (2017-2018)

	Certificate	Diploma Courses
No. of Student	Nil	Nil

1.3 Curriculum Enrichment

1.3.1Value-added courses imparting transferable and life skills offered during the year (2017-2018).

Value added courses	Date of introduction	Number of students enrolled
Independence day	15/08/2017	All Student
Expedition of Soil Ganapati	20 to 25/08/2017	130
Birth Anniversary of Mahatma Gandhi / Lal bhahadur Shastri	02 /10/2017	All Student
Blood detection Camp	03 /10/2017	94
Birth Anniversary of Savitribai Fule	03/01/2018	All Student
Birth Anniversary of Ma Jijaoo	12/01/2018	All Student
Republic day	26/01/2018	All Student
Eye Checkup Camp at Pangri Kute	01/02/2018	100 students and 107 villagers
Birth Anniversary of Shivaji Maharaj	19/02/2018	All Student
Birth Anniversary of Mahatma Jotiba Fule	11/04/2018	All Student
Birth Anniversary of Sant Gadge baba and Dr. Babasaheb Ambedkar	One week (11/04/2018	65 student participated

	to 18/04/2018)	

1.3.2 Field Projects / Internships under taken during the year (2017-2018)

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Nil	

1.4 Feedback System

1.4.1Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	-	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (Maximum 500 words):-

College has developed feedback conducting and analysis system separately from various stakeholders viz. Students, teachers, alumni and parents. During academic session 2017-18 feedback committee collected feedback from students, teachers, alumni and parents. Feedback form include all college related points like admission process, discipline, atmosphere, facilities in the college and about college staff and faculty. We have designed a special feedback form on curriculum development. We are also collecting feedback from students on Faculty performance and subject review through TAQ (Teaching Assessment Questionnaire). We have also designed general feedback form for the parent. Feedback from parents was collected during Parent-teachers meet. During the alumni meet we have also collected feedback from alumni. Moreover, during the parent-teacher meet and alumni meet parents and alumni of the college were also given their feedback orally while their speech.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year (2017-2018)

Name of the Programme	Number of seats available	Number of applications Received	Students Enrolled
B.Sc. I	**240**	**250**	**215**
B.A. I	**120**	**130**	**119**
B. Com. I	**120**	**35**	**31**

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of Teachers teaching both UG and PG courses
2017-2018	641	Nil	13	Nil	-

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
13	12	LCD Projector Laptop , computer lab	Nil	Nil	Yes

2.3.2 Students mentoring system available in the institution? Give details. (Maximum 500 words)

There is a tutorial system in some departments where teachers act as academic mentors. A teacher Guardian meets student of the college and offers counseling to those seeking personal help. Student also enables academicmentoring in every subject by teacher in classroom and off the classroom. Help by both college teachers and the counsellor is availed of by parents as well, depending upon thegravity of the need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
B. Sc. - 419	13	**32.23:1**

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year (2017-2018)

No. of sanctioned Positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. Of faculty with Ph.D.
15	12	03	Nil	06

2.4.2 Honours and recognitions received by teachers(Received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017-2018	Nil	Nil	Nil

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year: 6 months. (Results declared by the university)

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words):-

Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student presentations, seminars etc. Routine tests are given and open book tests are conducted and much appreciated by students as critical thinking and creativity come to the fore. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and challenged students. Mid-term tests help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. Peer evaluation is also employed by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. Group assessment is conducted by teachers when students are assigned group presentations on curricular and co-curricular, academic topics. The University enables students to apply for re-evaluation of University answer scripts.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words):-

As an affiliated college, the Sant Gadge Baba Amravati University calendar is adhered to. In addition to this, an Academic College Calendar is prepared and printed which contains a list of all the interactive and innovative programmes to be conducted by the college, both at the faculty and student level. Detailed schedules with dates are given for Mid-Term and Practical Examination. Students prepare for these examinations accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan for activities.

An IQAC Calendar is also prepared; this enumerates academic programmes and activities for quality enhancement to be held in the college. When new programmes to enable quality enhancement are offered during the course of the year, these are availed of for the benefit of the staff and students. The IQAC

evaluates such activities during their meetings.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester /year examination	Pass Percentage
	B.Sc.	**90**	**20**	**22.22%**
	B.A.	**25**	**04**	**16%**

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the Funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects (other than compulsory by the College)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year.

Title of Workshop/Seminar	Name of the Dept.	Date(S)
Nil	**Nil**	**Nil**

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
N A				

3.2.3 No. of Incubation center created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
1	Utkarsha Study Circle	Late Pundalikrao Gawali Arts and Science Mahavidyalaya, Shirpur (Jain)
2	Eco Club	Late Pundalikrao Gawali Arts and

		Science Mahavidyalaya, Shirpur (Jain)
Name of the Start-up	Nature of Start-up	Date of commencement
Nil	Nil	Nil

3.3 Research Publications and Awards		
3.3.1 Incentive to the teachers who receive recognition/awards		
State	National	International
Nil	Nil	Nil

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)	
	Name of the Department
Nil	Nil

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Chemistry	01	
	Physics	01	
	Mathematics		
	Botany	01	
	Zoology		
International	Chemistry	02	
	Physics	01	
	Mathematics		
	Botany	08	
	Zoology	08	

3.3.4 Books and Chapters in edited Volumes / Books published, and papers, national/International Conference Proceedings per Teacher during the year.

Department	No. of Publication		
	Books and Chapters	National Conferences	International conferences
Chemistry		01	-
Physics		01	01
Mathematics			
Botany	02	01	01
Zoology		-	04
Physical Education		02	-

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of Publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NA						

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
NA						

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:				
No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	16	24	08	-
Presented papers	06	05	-	-
Resource Persons	-	-	-	-

3.4 Extension Activities			
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year			
Title of theActivities	Organizing unit/ agency/ collaborating agency	Number of teachers co-ordinate such activities	Number of students participated in such activities
Plantation	NSS Unit and Maharashtra Bank Shirpur (Jain)	02	70
Cleaning and Rally	NSS Unit and Veterinary Hospital, Shirpur (Jain)	02	100
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year			
Name of the Activity	Award/recognition	Awarding bodies	No. of Students Benefited
NA			

3.4.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programmes such as Swachh Bharat, AIDS Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organizing unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Police Friends	Late Pundalikrao	Participation in	Prof. S.G. Kalane	30

	Gawali Arts and Science Mahavidyalaya, Shirpur (Jain) and Police station, shirpur (Jain).	rally as a volunteers		

3.5 Collaborations			
3.5.1 Number of Collaborative activities for year			
Nature of Activity	Participant	Source of financial support	Duration
NA			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
NA				

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year			
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NA			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities	
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure	Budget utilized for infrastructure development augmentation
-	-

4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	1.2 HR	-
Class rooms	09	-
Laboratories	05	-
Seminar Halls	01	-

Classrooms with LCD facilities	-	-
Classrooms with Wi-Fi/ LAN	-	-
Seminar halls with ICT facilities	-	-
Video Centre	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-
Others	-	-

4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software	**Nature of automation (fully or partially)**		**Version**		**Year of automation**	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2209	509977	40	**5310**	2249	515287
Reference Books	151	34709	-	-	151	34709
e-Books	-	-	-	-	-	-
Journals	17	32246	06	**1630**	**23**	**33876**
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	25	-	10	-	**35**	-
Library automation	-	-	-	-	-	-
Weeding (Hard Soft)	-	-	-	-	-	-
Others (specify)	**08**	**23717**	**03**	**4825**	**11**	**28542**

4.3 IT Infrastructure									
4.3.1 Technology Up gradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer centers	office	Department	Available band width (MGBPS)	Others
Existing	12	Yes	yes	yes	-	01	05	BSNL (10 mbps)	02

Added	-	-	-	-	-		-	-	-
Total	12	Yes	Yes	Yes	-	01	05	-	02

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS /GBPS.

4.3.3 Facility for e-content

Name of the e-content development facility	**Provide the link of the videos and media centre andrecording facility**

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

Name of the Teacher	Name of the module	Platform on which module is developed	Date of launching e - Content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1,50,000.Rs	**48,549.Rs**	**2,00,000.Rs**	**1,10,508.Rs**

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link):-

- Science departments of the institute are provided with well-equipped laboratories. Laboratories are having required instruments, chemicals, apparatus, charts, furniture etc. for the smooth conduction of experiments and practical's. Computers in the laboratory are providing to speed up the work. Batches were prepared in all the classes and subjects to conduct practical's respectively.
- Two practical sessions per week of three period's duration is taken for every batch. In these sessions the specimens are studied through observation and told to write their classification and external characters along with labeled diagram. Experiments were demonstrated first by in-charge teacher and students follow the same. Permanent and temporary slides are prepared by following slandered methods. In this teacher demonstrate and students follow it. Prepared slides, studies through observation under microscope and are drawn in practical record with its description. Development stages of specimen are studies through permanent slides. Life cycles of different organism are studies by using charts and models. Physiological experiments, physic-chemical estimations are demonstrated first by teacher and then followed by students.
- Computer facility is available in the central computer laboratory. Students are encouraged to access computer facility from computer lab for the preparation of presentations for seminar and project assignments.
- The examination department is equipped with Internet enabled computers, printers, cyclostyling machines and a separate printing section for carrying out exam related work. There is a separate computer and printing area designated for downloading and printing Question Papers that are received Online from the University.

- All examination related activities are computerized. Question paper printing, preparation of notices, mark sheets for projects and assignments, entry of internal marks, etc. are all computerized and managed by the examination department. Examination related work such as Processing of application forms, entry of semester marks, printing of mark sheets and admit cards.
- A library facility is predominantly important for the development of academic institute. Reader is the integral part of the library. In context of above library facility is provided on the basis of partial open door system, in this reader can access the required book from the stacks. Library has three separate sections for faculty, other staff and students. Library issue 5 books for one month, 4 books for fifteen days and three books for one week to teaching faculty, other staff and students respectively. College library committee observes and put suggestions throughout the year for the smooth conduction and development of library.
- Sports department of the college provides sports facilities to the students. For training the students in various games college have the fulltime permanent post of Director, physical education and sports. Various indoor and outdoor teams of the college participate at District, University and National level.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the Scheme	Number of students	Amount in Rupees
Financial support from institution	Scholarships from the College		

Financial support from other sources

National	GOI,	-	5,49,995.00
	INSPIRE Scholarships	01	70000.00
International	-	-	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

Name of the capability enhancement scheme	Date of Implementation	Number of students enrolled	Agencies involved
Yoga & Meditation	21/06/2017	250	NSS
Workshop on preparation of soil Ganpati	20/08/2017	130	Botany Department

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the Scheme	Number of benefited students by Guidance for	Number of benefited students by Career Counselingactivities	Number of students who have passed in the competitive	Number of students placed

		Competitive examination		exam	
2017-2018	Utkarsh Study Circle	70	50	02	02

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
00	-	

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number Of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nil	Nil	Nil	Nil	Nil	Nil

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-2018	10	Late Pundalikrao Gawali Arts and Science Mahavidylya, Shirpur (Jain)	Chemistry Physics Mathematics Botany Zoology	R.A.College,Washim.	Master of Science/ DMLT

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ Qualifying	Registration number/roll number for the exam
NET	Nil	Nil
SET	Nil	Nil
SLET	Nil	Nil
GATE	Nil	Nil
GMAT	Nil	Nil
CAT	Nil	Nil
GRE	Nil	Nil
TOFEL	Nil	Nil

Civil Services	Nil	Nil
State Government Services	Nil	Nil
Any Other	Nil	Nil
5.2.4 Sports and cultural activities / competitions organized at the institution level during the year		
Activity	Level	Participants

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID Number	Name of the student
2017-2018	Colour holder interuniversity level	national	Archery	-		Durga Sakharam Landkar

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representative is a members of IQAC. The Student Council is very active and responsible for all student activities throughout the year. They also act as the liaison between the Principal, faculty and the student body as a whole.
The Student representatives are also members of the Student Council and College Council. They sit in at meetings and their suggestion are given due consideration. The Student representative also meet the Principal frequently to consider, evaluate, plan and conduct student and Social activities in college. These Council members present the annual report of the college during end of the session.
Society Staff Advisors along with Student representative and other members discuss and dialogue all social activities.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes, if yes give details (maximum 500 words):-

The College Alumnae Association was registered in 2015.
The alumni association meeting is conducted to strengthen the relationship of alumni with the college, faculty members and pursuing students.During Meeting,Interaction with present student, sharing knowledge experience and suggestions, counselling, focused on improvement of student.

5.3.2 No. of registered enrolled Alumni: -	70
5.3.3 Alumni contribution during the year (in Rupees) :	-
5.3.4 Meetings/activities organized by Alumni Association:	02

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Admission Committee counsels prospective candidates for admission before the Application Forms for admissionare released. The Admissions Committee (for admissions) involves staff members who co-operate and workat different levels. They also sit in at interface meetings and meet parents and students prior to admission.

College Development Committee (Planning Board) for financial planning and implementation that also involves the participation of teachers and non-teachingstaff. Every grant to the college is discussed in this Board. Budgets for each department at the beginning of theacademic year also form part of the discussions. The Library committee prepares and plans for the book budget withindividual departments.

This board also discuss with the other members from faculty, architects, engineers, contractors and office staff to assistwith the planning and execution of vertical and horizontal extension of the college and planning for infrastructure associated with thenew wing.

6.1.2 Does the institution have a Management Information System (MIS)? Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Curriculum Development:-Work load distribution as per specialization of faculty members.Examination committee ensures smooth conduct of examinations.Several faculty members are active members of University appointed examination committee to evaluate examination scripts.As we are affiliated to the Sant Gadge Baba Amravati University, Amravati, we follow the syllabi revision as prescribed by the Board of Studies of different subjects. The college cannot make changes in the Curriculum that is designed by the University.

Teaching and Learning:-Highly qualified and dedicated faculty.Healthy interaction between students and faculty which goes beyond the classrooms.Remedial classes are held for the students requiring additional help.Participation of the faculty in orientation, refresher courses, short term courses, training programme ad workshops to enhance teaching. Learing is inititated through group discussion, seminars, feedback, PPT, CD and well stocked library.Demonstration using LCD, Group discussion, Multiple Choice Questions papers, solving multimedia learning process, PPT on various topic.

Examination and Evaluation: - Conduct Unit test and result analysis. The teacher makes an analysis of the performance of students after every exam. In semester system with continuous Internal Assessment is followed. The institution continues to adopt improved examination process. Continuous Evalution through different methods like internal assessment tests, assignments, projects, presentation.Transparency is maintained in the evaluation process.Results of internal examinations are published

On college notice board. Parentteachermeetings are conducted for students who have low attendance and are those who have notperformed well in college. The practical examination is conduct with internal and external examination appointed by the controller of examination, Sant Gadge Baba Amravati university, Amravati.

Research and Development:- Origination of conference/seminars/workshope/ training programmmes. The IQAC is functional in the institution to promote research related activities.Faculty members are encouraged to initiate research, present and publish research papers. Encourage students for participating at University and inter-collegiate research related competitions. 26 research papers are published during the year.

Library, ICT and Physical Infrastructure / Instrumentation:-Library is updated.40 books are purchased in 2017-18.Under the College Utkarsha study circle Scheme sets of books were distributed to the needy and deserving students in various classes, 70 students were benefited by the scheme during the

year 2017-18.

Human Resource Management:-Faculty member are encouraged to participate in Orientation and Refresher courses. Evaluation of college faculty through confidencential report.

Industry Interaction / Collaboration:-Departments are encouraged to make their courses of study relevant to industry.

Admission of Students: - Information from application forms for admission was used for the filling up of university registration and examination forms. Admission to First year was carried out as per the availability of seat.

6.2.2: Implementation of e-governance in areas of operations:

Planning and Development:-There is a Building Committee with members from faculty, an architect, an engineer, contractor, teachers and office staff to assist with the planning and execution of vertical extension of the college, planning forinfrastructure associated with the new wing.The Planning Board, comprising teachers, non-teaching staff, discusses financial matters regarding grantsreceived, needs of departments so as to plan and budget.

Administration: - MIS is in place. The college notice board displays notices before admission, and reports of recent events written by students. Most of the Accounts documentation is digitally maintained, student information likewise.

Finance and Accounts: -College development committee involves the participation of teachers and non-teaching staff. Every grant to the college is discussed in this committee. Budgets for each department at the beginning of theacademic year also form part of the discussions. The Library committee prepares and plans for the book budget withindividual departments.

Student Admission and Support: -The Student Council relationship between the students and the staff. Academic support is provided to weak students. The Library welcomes students for reference and study. A Book Bank (Utkarsha Study circle) is alsoavailable. In case of serious illness, students are visited in hospital by staff.

Examination:-

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
-	-	-	-	-

6.3.2 Number of professional development / administrative training programmer organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
-	-	-	-	-	-

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year		
Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Orientation Programme	01	14/06/2017 to 11/07/2017
Refresher Course	01	08/11/2017 to 28/11/2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/ temporary
Nil	Nil	Nil	Nil

6.3.5 Welfare schemes for	
Teaching	Yes
Non-teaching	Yes
Students (Fee concession for need student)	**Yes**

6.4 Financial Management and Resource Mobilization		
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)		
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)		
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
6.4.3 Total corpus fund generated		

6.5 Internal Quality Assurance System		
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?		
Audit Type	External	Internal
	Yes/No	Yes/No
Academic	No	Yes
Administrative	No	No
6.5.2Activities and support from the Parent – Teacher Association (at least three):-Parent teacher meeting ever year and the suggestion given by the parents in the improvement of the wards are taken in to account in every year.Parent teacher meeting held to assess the academic progress of student; parent contacted on a monthly basis regarding low attendance.		
6.5.3Development programmers for support staff (at least three): The institute facilitated necessary support to the faculty members for guiding and carrying out research activities. Management encourage to faculty members for pursing Ph.D. programmer by providing adequate numbers of on duty leave		
6.5.4Post Accreditation initiative(s) (mention at least three):- Initiatives for green camps Enhanced use of ICT by faculty in the teaching learning process		
6.5.5	a. Submission of Data for AISHE portal	(Yes /No) :Yes

	b. Participation in NIRF:	(Yes /No):
	c. ISO Certification	(Yes /No) : No
	d. NBA or any other quality audit:	(Yes /No) : No

6.5.6Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting Activity	Duration (from----to----)	Number of Participants

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
International Women's Day	9 March, 2018	147	
Savitribai Fule Brith Aniversay	3Jan, 2018	150	100

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

Distribution of seeds by the ECO Club to encourage planting of trees and plants
Bird baths installed on trees
Celebration of Environment Day, Earth Day and Water Day

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift	**No**	**-**
Ramp/ Rails	**Yes**	**All**
Braille Software/facilities	**No**	**-**
Rest Rooms	**Yes**	
Scribes for examination	**Yes**	
Special skill development for differently abled students	**No**	**-**
Any other similar facility	**No**	**-**

7.1.4 Inclusion and Situatedness
Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

	Being located in the rural area, the college can cater to drop out women from disadvantaged backgrounds who wish to pursuetheir education	Women's Cell caters to students coming from under privileged sections within the local Community.	June20, 2017 to April 30, 2018	Women's Cell Initiative	Literacy and education of under privileged women	20

7.1.5 Human Values and Professional Ethics
Code of conduct (handbooks) for various stakeholders

Title	**Date of Publication**	**Follow up (maximum 100 words each)**
College Prospectus for students	July 2017 and June 2018	Value Education classes
College magazine - "Utkarsh"	June 2017	Value Education classes

7.1.6 Activities conducted for promotion of universal Values and Ethics

	-------Duration(from to------ -)	**Number of participants**
Value education classes	July 2017-May 2018	149

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five):

- Cleanliness drive at college level.
- Tree plantation drive.
- Awareness in classrooms and campus by putting up energy saving and save water posters.
- Plastic Free Zone Campaign
- Rain harvesting system
- Bird baths
- Distribution of seeds and saplings by students of the ECO Club

7.2 Best Practices
Describe at least two institutional best practices, Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link https://www.pgcs.ac.in/Naac

7.3 Institutional Distinctiveness provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words

8. Future Plans of action for next academic year (500 words)

- To encourage student to participate in various inter collegiate, university level competitions.
- To publish maximum number research papers of reputed journal.
- Effective involvement of Alumni in various College Activities.

Name :- Dr.Yogesh S. Sakhare

Signature of the Coordinator, IQAC

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Outward No.
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